

HIRALAL BHAKAT COLLEGE

(Affiliated to the University of Burdwan in Arts & Commerce Accredited by NAAC)

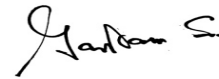
P.O. – NALHATI, DIST. – BIRBHUM, W. B., Pin-731220

Ref No.:-

Date:

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college takes adequate care for proper maintenance and utilization of its physical, academic and support facilities.
- A dedicated team of electrician, plumber, sweepers, carpenters and gardeners provide round the clock service to the Departments, Classrooms, Canteen, Laboratories and Library.
- The Building Subcommittee ensures proper maintenance of the buildings.
- Whenever required, computers and peripherals are checked, cleaned, calibrated and maintained by the technical assistants hired from outside.
- The Laboratory Attendant takes care of the Laboratories and equipments of the Geography Department.
- While purchasing equipments, it is always ensured that the installation charges and maintenance charges are provided by the Company which delivers the equipment. Annual Maintenance Contract (AMC) is opted for most of the services and equipments. The AMC facility includes maintenance of Generator, AC Machines, CCTV Cameras, Water Purifiers, and Software etc.
- The campus of the college is well protected by surveillance cameras. For the maintenance of computers, one dedicated private organization offers service.
- Pest control of Library Books and records is done every year by the Library staff.
- A portion of the College fund is utilized for the up-gradation and repairing of the existing equipments, Laboratories and other existing infrastructure.



(Dr. Gautam Sen)
Teacher-in-Charge
Hiralal Bhakat College
Nalhati, Birbhum

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